

## **President's Advisory Committee on Transportation and Parking**

**Date:** Wednesday Oct 20, 2010

**Time:** 2pm to 4pm

**Location:** MUSC 224

**Present:** Terry Sullivan, Chair  
Erik Sorensen, MUFA  
Sam Minniti, MAPS  
Sandra Singh, ex-officio Security & Parking Services

**Regrets:** Danielle Stayzer, Chair Parking Appeals Board  
Kate Whalen, ex-officio Office of Sustainability  
Trevor Chamberlain, MUFA  
Chris Erskine, Staff/CAW  
John McIntyre MSU VP

**Minutes:** Lora Deligeorgis, Security & Parking Services

### **1. Approval of Minutes-May 2010**

Minutes could not be approved as many members were unable to attend the meeting.

### **2. & 3. Approval of Parking Regulations & Appeal Regulations**

The regulations were not approved but will be a priority at the next meeting of November 30<sup>th</sup>. Most of the changes in the regulations are required in order to reflect the new Automation system.

Shortly the Appeals process will be available online. As a result, strict controls must be put in place. The changes in these regulations reflect the need to have a set criterion to be able to appeal so that only legitimate appeals will be looked at.

Both regulations will be sent out again to all members along with the minutes of this meeting.

### **4. Update on Parking/Automated Parking System**

a) How does Parking decide what the daily parking rates should be? Benchmarking of daily parking rates at other Universities as well as the Hospital is conducted on a yearly basis.

**b) Permit Sales - Lot M monthly permits have been oversold by 140%**

Lot I monthly permits have been oversold by 130%

Parking is able to oversell permits because it is estimated that 25% of permit holders do not park everyday in certain lots.

Visitor allotment in the gated lots is adjusted according to utilization charts and according to special events etc.

**c) It was noted by one of the members that in the past the lot sign would say lot is full in when in fact there was a spot still available. The Staff is more accommodating as of late.**

Problems with counts can be due to tailgating, jumping curbs etc. The Parking Staff complete a lot count every morning at 7:30am to verify how many cars are actually in the lot.

**d) A trial of a new intercom system has been put in 2 locations for a trial period in order to allow both the parking staff and the visitors to hear each other more clearly.**

**e) Parking Accounts will now be linked with University Persons so that if staff/faculty or students make changes to their contact information through the University their Parking Account will be automatically updated. Previously it was the responsibility of the permit holder to update the Parking Office with any changes to their contact information.**

**f) The new automated system allows for the programming of “PACS cards” – These cards can be programmed to allow for a predetermined number of entries and exits of the lots. It can be programmed for whichever lot is required and for specified timeframes. These cards are used by various external groups who frequent the David Braley Centre and other buildings on campus.**

**g) With the revenue taken in by the Parking Department, Parking pays for the road and sidewalk repairs on campus.**

**h) A change has been made to the Parking Applications so that whoever applies for a parking permit has to sign and take sole responsibility of fines on the vehicle even if they are not the registered owner.**

**i) The city of Hamilton is in the process of repairing lot M due to the CSO project. We are looking at permeable paving as an option which is more acceptable to the environment. If used at the University it will be the first in the area of this size. Hopefully Construction will start in March or April.**

**j) The University is serviced by GO transit, Coach Canada, HSR & Aboutown which provides the students/faculty/staff the option to take alternative methods of transportation.**

## **5. Updates (Kate Whalen)**

Kate was unable to attend the meeting but did email an update which was handed out at the meeting. It will be emailed to everyone along with the meetings of this meeting.

## **6. Disabled Parking**

a) There are currently 58 surface disability spots on campus. Parking is currently in the process of to make lots accessible to everyone. There have been accommodations made for attendants for students with disabilities who require parking.

b) A member mentioned that at a PACTBIC meeting some issues with Disability parking were identified. They felt that there was a lack of availability for people who had a barrier out side of the MTO criteria for example someone with a broken leg who required short term disability parking.

It was pointed out that regulation 4.06 covers this type of short term accessibility.

c) Another item discussed was that the number of disability parking spots. At the PACTBIC meeting they felt that the number of disability parking spots is less than the number of people with MTO permits.

It was suggested that it might be a good idea to do a survey of those with MTO permits to capture their experience with parking on campus.

The Barrier movement action plan was discussed and will be forwarded to the chair for review. Parking reps will be attending the next meeting of the PACTBIC sub committee on Sustainability.

## **7. New Business**

**-None**

## **Future Meeting Dates:**

November 30<sup>th</sup>, 2010 1:30-3:30 MUSC room 220

February 1<sup>st</sup>, 2010 (to be confirmed)