

# Ron Joyce Centre Parking Application

Please fill out application completely. Incomplete applications WILL NOT be processed. Please print.

Check One: <input type="checkbox"/> Renewal <input type="checkbox"/> New Applicant	Check One: <input type="checkbox"/> Faculty <input type="checkbox"/> Staff <input type="checkbox"/> Grad Student <input type="checkbox"/> Other <input type="checkbox"/> P/T Sessional Faculty <input type="checkbox"/> TA's
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Driver Information & Address	Last Name	First Name	University ID#	E-Mail (required)
	<b>Permanent Address:</b>		<b>Local Address/Campus Residence/Campus Department:</b>	
	Apt. #	Street # and Name	Apt. #	Street # and Name
	City	Province	Postal Code	City or Room # & Building
	Area Code	Phone #	Area Code (Local/Campus/Alternate)	<input checked="" type="checkbox"/> Ext. #

Vehicle License Plate & Registered Owner Information	License Plate #	Prov.	Make	Model	Colour	Body e.g. 4 door
	License Plate #	Prov.	Make	Model	Colour	Body e.g. 4 door

Duration, Type & Location	<b>Parking Duration:</b>		<b>Permit Type &amp; Location:</b>		
	<input type="checkbox"/> Term 1 <small>(Sept. - Dec.)</small>	<input type="checkbox"/> Full Term <small>(Sept. - Apr.)</small>	<input type="checkbox"/> Ron Joyce Centre	<input type="checkbox"/> Carpool <small>(Refer to policy)</small>	<input type="checkbox"/> Disabled <small>(Must provide copy of registered MTO)</small>
<input type="checkbox"/> Term 2 <small>(Jan. - Apr.)</small>	<input type="checkbox"/> Term 3 <small>(May - Aug.)</small>	<input type="checkbox"/> Evening RJC			

**Privacy:** Personal information in connection with this form is collected under the authority of The McMaster University Act, 1976 and will be used for the administration of parking services and other related or consistent purposes.

I have read, understood and agree to the above and the terms and conditions stated on the reverse side of this application. I accept full responsibility for ALL citation notices issued by the university with respect to the registered vehicle(s).

Date	Driver's Signature	For Office Use Only	Permit #: _____
			Account #: _____
			Clerk Name: _____

**Payment Method**

Cash     Cheque     Payroll Deductions

Signature

Authorized Amount

## Ron Joyce Centre Parking Application

### Terms and Conditions

Failure to comply with McMaster University Traffic and Parking Regulations can result in fines, tow away and storage of the vehicle at the owner's risk and expense, as well as the cancellation of parking privileges. Persons availing themselves of the University parking facilities must be in possession of a transponder valid for both date and designated lot.

**TRANSPONDERS** - A \$20.00 transponder fee will be applied to the authorized amount if not already included. The transponder fee is refundable granted the transponder is returned in working condition.

**REFUNDS** - Parking fees for current and remaining months will be refunded if cancelled the first 2 business days of the current month. After the first 2 business days, only the unused months will be refunded. **NO REFUND** is available on annual motorcycle permits. The \$20.00 cost of the transponders will be refunded if it is returned and appears to be in working condition.

**LOST TRANSPONDERS** – A prepaid transponder that is lost, stolen or is left on a vehicle when the vehicle is sold or traded or damaged may be replaced by applying in person to the Parking Office. The charge for replacement is \$20.00 unless the original transponder is produced.

**RESTRICTIONS AND CONDITIONS** - All parking transponders are issued subject to the following restrictions and conditions

- a) Transponders are issued, as physical evidence of a discrete contract, for display when entering and parking on campus.
- b) Transponders remain the property of the University and may be cancelled and parking privileges revoked at any time by the University.
- c) All vehicles displaying a permit must be registered to that permit with Parking Services.
- d) Security & Parking requires that applicants show their University identification card.
- e) Applicants may also be asked to show vehicle registration certificates.
- f) The University, through its system of lot allocation, attempts to meet the needs of authorized users. The responsibility of finding a parking space in an authorized area rests with the vehicle operator.
- g) The University assumes no responsibility at all for loss or damage to the vehicle or its contents however caused.
- h) The University assumes no responsibility for personal injury however caused.
- i) Security & Parking Services will not issue a parking transponder/permit to a driver who is suspended, has outstanding fines, or for a vehicle against which there are outstanding parking permit or/and traffic violations.

**ADDITIONAL FEES** - Offenses will carry an additional \$25.00 administration fee if the fine or citation for an offence has not been paid or appealed within 10 working days.

If a citation tag requires a search from the Ministry of Transportation to identify the registered owner, the costs will be recovered from the registered owner/driver of the vehicle.

All outstanding parking fines, fees and interest incurred will remain a debt to McMaster University until paid in full.

Disregard of citation may result in further fines and fees, the suspension of University Parking privileges, the tow away of vehicle and prosecution under the Trespass to Property Act of Ontario.

FOR MCMASTER UNIVERSITY TRAFFIC AND PARKING REGULATIONS REFER TO OUR WEBSITE AT: [PARKING.MCMASTER.CA](http://PARKING.MCMASTER.CA)